

October 24, 2024

Addendum No. 1
to RFP #2024-010

NEW HAMPSHIRE DEPARTMENT OF ENERGY
REQUEST FOR PROPOSALS

School Energy Efficiency Development (SEED) Grant Program
Technical Monitor

To Prospective Proposers:

The New Hampshire Department of Energy has modified the Request for Proposals as follows:

On Page 1, under Executive Summary, the Department intends to provide three grants to three schools for energy efficiency projects (Projects) in 2024-2025 instead of one. The Department will only consider bids in response to this RFP that propose a total cost of no more than \$27,000, to reflect the change in number of projects.

On Page 1, under Schedule of Events, the deadline to submit a proposal is changed from October 3, 2024, at 12:00 PM (Noon) to December 3, 2024, at 12:00 PM (Noon). ***Anyone who submitted a proposal by October 3 should file a supplement to their original proposal by December 3, 2024, at 12 PM (Noon)*** that updates components V.3. (Response to the Scope of Services), V.4. (Qualifications and Relevant Experience) if additional employees or subcontractors will be conducting the work, V.6. (Budget), and V.7. (Additional Information), all as necessary to address work to be completed on the two additional projects. See Page 5.

On Page 3, under Background, the Department expects to select three projects and finalize grant awards in November 2024, to reflect the change in number of projects.

On Page 3 and 4, under Scope of Services and Deliverables, to reflect the change in number of projects the following has been changed:

It is anticipated that there will be three grants awarded in the grant funding round.

The technical monitor will commence work upon approval of its own contract with the Department and the New Hampshire Governor and Executive Council (Governor and Executive Council) and of contracts to award SEED Grant Program funding to fund proposed projects.

The maximum funds allocated to this RFP is \$27,000 for the grant period, which will include time traveled, cost of each visit, price per hour, and any other cost relative to services to conduct oversight of the projects.

All other material in the RFP remains the same.