



School Energy Efficiency Development (SEED) Grant Program Application  
 RFP# 2023-012  
 NH Department of Energy  
 21 South Fruit Street, Suite 10, Concord, NH 03301

**NOTE:** Failure to answer all questions, unless otherwise noted, will be considered an incomplete application and will not be eligible for funding.

<b>SCHOOL INFORMATION</b>	
School administrative unit (SAU):	
School name:	
Physical address:	
County:	
Daytime phone:	
<b>PROGRAM ELIGIBILITY</b>	
<p>ONLY public schools or chartered public schools located in a New Hampshire municipality with a total population of 10,000 or fewer residents based on the NH Department of Business and Economic Affairs' 2021 Total Population Estimates of NH Cities and Towns published August 15, 2022 are eligible.</p> <p style="text-align: center;"><i>Please read and use the publication (link below) to answer the question:</i></p> <p style="text-align: center;"><a href="https://www.nheconomy.com/">https://www.nheconomy.com/</a></p> <p>What is the municipality's population? _____</p>	
<b>REQUIRED FUNDING CREDENTIALS</b>	
Is the applicant actively registered in SAM.GOV? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Federal 12-digit Unique Entity ID (UEI) # _____	
<i>Please Note: UEI numbers must be renewed annually.</i>	
NH Vendor Code: _____	
<i>A vendor code may be obtained online at: <a href="https://www.nh.gov/treasury/state-vendors/index.htm">https://www.nh.gov/treasury/state-vendors/index.htm</a></i>	
<b>SCHOOL OVERVIEW</b>	
School building description:	
Total building square footage:	Original year of construction:



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Please provide dates and details of any other additional significant construction:

School's total student enrollment for 2022-2023? \_\_\_\_\_  
*Please use the Department of Education link below to answer the question above:*  
<https://my.doe.nh.gov/iPlatform/Report/>

**JUSTICE40 INITIATIVE**

What is the total percentage of the 2022-2023 student population eligible for free or reduced lunch?  
*Use the NH Department of Education link below to answer the question.*  
<https://my.doe.nh.gov/iPlatform/Report/>

The school's percentage of eligible students is: \_\_\_\_\_  
 NOTE: In some cases a school will need to calculate a weighted average of free & reduced lunch eligible for the school.

If so, please explain your calculation below:

Is this school located in a Disadvantaged Community (DAC) as shown on the U.S. Department of Energy's Energy Justice Mapping Tool?  
*Use the U.S. Department of Energy link below to answer the question:*  
[Energy Justice Mapping Tool](#)

If so, what is the census tract number? \_\_\_\_\_

**PROPOSED PROJECT SUMMARY/OUTLINE**

Project Name:

Project Type (check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Installation of insulation                | <input type="checkbox"/> Retrofit/replacement of windows/doors         |
| <input type="checkbox"/> Installation of energy efficient lighting | <input type="checkbox"/> Energy/water efficient appliances/equipment   |
| <input type="checkbox"/> HVAC upgrades (to existing systems)       | <input type="checkbox"/> Retrofit of energy efficient pumps and motors |
| <input type="checkbox"/> Weather sealing                           |  |



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Project Description:

**All projects will be considered "infrastructure" projects, and therefore will be subject to Build America, Buy America provisions per the Infrastructure Investment & Jobs Act. This provision May impact your proposed project's budget and completion timeline.**

*For more information on this requirement, please review RFP# 2023-012 and/or visit the link below:*

<https://www.energy.gov/management/build-america-buy-america>

**PROJECT MANAGER INFORMATION**

Company name:

Project manager:

Address:

Phone:

Email:

**PROJECT TIMELINE**

Anticipated start date:

Anticipated completion date:

Proposed time for project completion, with project milestones:



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<b>BUDGET SUMMARY</b>		
	Source	Amount
SEED Grant project match:		\$
Other funds contributing to the project:		\$
Other funds contributing to the project:		\$
Other funds contributing to the project:		\$
Other funds contributing to the project:		\$
Other funds contributing to the project:		\$
Anticipated total project cost: \$		
<b>ANTICIPATED ENERGY SAVINGS FROM PROJECT</b>		
Description of the anticipated annual energy savings:		
Description as to how the anticipated annual energy savings was arrived at:		
Description of how proposed annual energy savings will be redirected:		



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<b>UTILITY DATA - FOR CALENDAR YEAR 2022</b>	
<b>Please provide your school's utility data for calendar year 2022:</b>	
Water Source and/or Provider:	Annual Cost \$
Electricity Provider:	Annual Cost \$
Primary Heating Provider:	Fuel Type:
	Annual Cost \$
Secondary Heating Provider:	Fuel Type:
	Annual Cost \$
Other Heating Provider:	Fuel Type:
	Annual Cost \$
<b>REQUIRED ATTACHMENTS - SEE RFP# 2023-012 FOR MORE INFORMATION:</b>	
<input type="checkbox"/>	<b><i>MOST RECENT FINANCIAL AUDIT PERFORMED BY AN INDEPENDENT THIRD-PARTY</i></b>
<input type="checkbox"/>	<b><i>PROOF OF ACTIVE REGISTRATION WITH THE FEDERAL SYSTEMS AWARD MANAGEMENT (SAM) WEBSITE</i></b>
<input type="checkbox"/>	<b><i>DETAILED BUDGET DOCUMENT(S).</i></b> Documentation should include a itemized breakdown of all tasks to complete the project, as outlined on the contractor's bid or quote.
<input type="checkbox"/>	<b><i>QUALIFIED PROFESSIONAL PROJECT MANAGER'S CREDENTIALS</i></b>
<input type="checkbox"/>	<b><i>ANY LETTER(S) OF SUPPORT (MAXIMUM OF 3)</i></b>
<input type="checkbox"/>	<b><i>ANY OTHER SUPPORTING DOCUMENTS RELAVANT TO THIS PROJECT</i></b>
<b>POINT OF CONTACT FOR THIS PROJECT</b>	
Name:	
Mailing Address:	
Phone:	Email:
<b>Legal Signature:</b>	



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<b>AUTHORIZED REPRESENTATIVE TO SUBMIT THIS APPLICATION</b>		
Superintendent/School Leader:		
Title:		
Address:		
Phone:		Email:
<b><i>By signing below, the superintendent or school leader is certifying:</i></b>		
<b>➔</b>	<b><i>That the information in this application and any attachments are true, correct and complete to the best of your knowledge.</i></b>	
<b>➔</b>	<b><i>That the public school subject to this application is owned by the school district, municipality, and/or charter school.</i></b>	
<b>➔</b>	<b><i>That both the applicant and their project manager have reviewed the Build America, Buy America provisions in RFP #2023-012 and understand their applicability to this funding, including the waiver request process if required.</i></b>	
<b>Legal Signature:</b>		
<b>QUESTIONS?</b>		
For questions about how to complete this application, please e-mail Susan Gagne, Program Specialist III at  <a href="mailto:RFP@energy.nh.gov" style="color: blue; text-decoration: underline;">RFP@energy.nh.gov</a>		
<b>OPTIONAL: Program Feedback</b>		
<i>How did you hear about the SEED Grant Program?</i>		
<i>How can the SEED Grant Program be improved in the future?</i>		