

**EAP Advisory Board**  
**Meeting Agenda**  
January 26, 2024

Meeting Minutes: NHEC

Attendance: Robyn Sarette-NHEC; Amanda Noonan-NH Department of Energy; Liza Reynolds-CAP-BCMA; Susan McMahon-Liberty; Leah Richard-DOE; Jeanne Agri-CAP; Justin Stearns-Unitil; Michael Cioure-OCA; John Braswell-Eversource; Gary Cronin-NH Department of Energy; Steve Tower-NHLA.

- Approval of October 2023 Meeting Minutes
  - Accepted a presented by unanimous consent.
  
- Discussion on whether the EAP Advisory Board should file a recommendation with the Commission in DE 22-043
  - There was discussion around the Advisory Board filing a statement in support of the scoping areas that the commission identified. We have submitted a statement in support previously. It was decided that there is not much benefit to submit this again. If there is a filling, we can submit a letter of support.
  - It was noted that there is a technical session scheduled for Monday, 1/29 (time to be determined) and there will likely be a hearing in early April to discuss the procedural schedule.
  
- Discussion of an alternative to the Triennial Process Evaluation
  - Previously the Triennial Process Evaluation this was handled by independent entities that no longer exist. There was continued conversation on how to morph this process into something that it was intended for to what it can be now.
  - The group will schedule follow up meetings via teams to come up with a proposal for the Commission.
  
- Federal Poverty Guidelines (FPG) change.
  - The guidelines were changed on January 11, 2024, and have been updated on the website.
  - There was a change to SSI deduction. For a single individual, receiving SSI income only, they will receive a \$15 deduction to qualify for the highest tier discount.
  
- New Business
  - High default service rates from recent years have used the excess monies in the fund.

- RFP for EAP/FAP/WAP software is going out in early February. Each program is contributing 1/3 of the cost. This will be cloud based software and maintenance costs will be built into the program.
- We are extending an invite to Town Square Media for our next meeting so they may present results on how their joint campaign for EAP and FAP has been going.
- Going forward, should there be inclement weather on the date of our meeting, the group has implemented a text notification to alert every one of the change to a remote session.

Next Meeting - April 26, 2024  
Meeting Minutes – NH Welfare Directors